

When I try to type in the data I want to enter into the Incident Data worksheet, I get a 'DATA ENTRY ERROR' box. Why?

Remember, only data for the first six fields on the Incident Data worksheet should be typed. *All other data should be selected from the dropdown menus.* Do **NOT** type data into these fields. Unless the typed entry matches exactly the options from the dropdown menu (including spelling, spacing, etc.) the IR will not count or include this data into the statistics produced. To help ensure incorrect data is not entered, cells in these fields have been locked so that only options from the dropdown menu can be entered (see image below). It is best, therefore, to always use the dropdown menu to enter data, as this saves time and improves accuracy.

